



**REGULAR BOARD MEETING MINUTES**

TUESDAY, FEBRUARY 25, 2020

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

**ATTENDEES**

**Trustees**

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

**Administration**

Keven Elder	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Autumn Taylor	Principal, Arrowview Elementary School
	Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

**Education Partners**

Mount Arrowsmith Teachers' Association (MATA)  
Canadian Union of Public Employees (CUPE) Local 3570

**1. CALL TO ORDER**

Chair Flynn called the meeting to order at 6:00 p.m.

**2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Chair Flynn acknowledged that the Board was meeting on the shared territory of the Coast Salish people and thanked the Qualicum and Snaw-Naw-As (Nanoose) First Nations for sharing their shared territories with the District.

**3. ADOPTION OF THE AGENDA**

**20-15R**

The following topics were added to the agenda under Trustee Items:

- Highlight by Trustee Godfrey
- BCSTA Provincial Council Report – Chair Flynn

Trustee Item b) was removed from the agenda as the cell tower proposal by TELUS has been withdrawn.

*Moved:* Trustee Young *Seconded:* Trustee Austin  
**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.  
CARRIED UNANIMOUSLY

#### 4. **APPROVAL OF THE CONSENT AGENDA**

The Status of Action Items was removed from the consent agenda to be discussed during the Superintendent's Update.

- a. Approval of Regular Board Meeting Minutes: January 28, 2020
- b. Ratification of In Camera Board Meeting Minutes: January 28, 2020
- c. Final Approval for an International Student field experience to Seattle and Portland from March 18 to 20, 2020.
- d. Receipt of Ministry News
  - Celebrate French Immersion: Célébrons L'immersion en français
  - New teaching network a win for ECEs, quality child care
  - New tool helps British Columbians plan for job success
  - Positive changes coming for K-12 students after completion of funding review
- e. Receipt of Reports from Trustee Representatives
  - Indigenous Education Services Committee – Trustee Godfrey
  - French Language Advisory Committee – Trustee Young
  - Oceanside Building Learning Together Coalition – Trustee Young
  - Curriculum Implementation Advisory Committee – Trustee Flynn
- f. Receipt of Status of Action Items – February 2020

#### 20-16R

*Moved:* Trustee Austin *Seconded:* Trustee Godfrey  
**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of February 25, 2020, as presented.  
CARRIED UNANIMOUSLY

#### 5. **DELEGATIONS/PRESENTATIONS**

None

#### 6. **BUSINESS ARISING FROM THE MINUTES**

- a. **Oceanside Community Track Renewal Update**

Superintendent Elder reviewed the information presented to the Oceanside Services Committee of the Regional District of Nanaimo on February 13, 2020 regarding the renewal of the track at Ballenas Secondary School and referred to the briefing note contained in the agenda package providing a summary of the results of that presentation.

Trustee Young then provided an update on the Oceanside Community Track Renewal Steering Committee meeting held on Monday, February 24, 2020. She noted that the main recommendations from that meeting were submitted by the fundraising sub-committee. A fundraiser, sponsored by the Chamber of Commerce, the Lions Club with support from the RCMP (who will have members in attendance in Red Serge) will be held on Friday, April 24<sup>th</sup>. She encouraged everyone to promote and attend the event. The fundraising committee is also seeking volunteers to assist with planning and on the day of the event.

**b. Climate Action Task Force Update**

Trustee Kurland expressed his appreciation of having the opportunity to collaborate with Trustee Austin on the Climate Action Task Force.

Trustee Austin referred to her committee report provided in the agenda package and noted that the Climate Action Symposium proposed for the spring has been deferred to the fall as there have been conferences held in the mid island region over the past few weeks and another is planned by VIU in the spring. A sub-committee will be struck to help plan the fall event.

Trustee Austin thanked the Superintendent for reporting on the conversation he had with the Student Leadership Group where students thoughtfully answered the following question:

*How do we balance the opportunities we have to create global awareness and global citizenship with the need to protect our environment?*

Trustee Kurland noted that this generation of students would be the first in history to have to consider their lifestyle choices versus the impact of those decisions on the climate. They are setting the stage and tone for the future.

She also thanked the Director of Instruction and the General Manager of Operations for their work on and supporting the task force with data on the district's carbon footprint and how to incorporate climate action in the core competencies for students.

Trustee Young advised that she will be attending the (*Gillian Wilson*) on behalf of the Board on Saturday, February 29, 2020 in Vancouver. The event is being sponsored by the BCTF and the Surrey Teachers' Association. She will provide information from that conference to the Climate Action Task Force and the Board.

**7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Judy Stewart, Acting President, commented on the following:

- She has attended a number of committee meetings since her return to work as Acting President and has observed a lot of the work being done by teachers to deliver as thorough of an education to students as possible.
- Recognition of the work of members on their own committees that supports student learning and appreciation for the work the school district does to provide feedback and incorporate members' ideas into the decisions made.
- Members are working through last year, this year and looking ahead to next year. There is trepidation and uncertainty as numbers are complicated to comprehend while continuing the knowing and learning in the classroom.
- Appreciation for allowing students to present their views as to what they want and how they would like schools to run.
- The budget released by the provincial government was hopeful in terms of providing some more funding for students and she recognized that it was due to some of the prodding by trustees around the province. She hoped that boards continue their efforts in order to have fully funded education in the future so that districts can incorporate all of the 21<sup>st</sup> Century learning.
- Teachers will be wearing red on Friday for BC Education.

**8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**

Chair Flynn welcomed and congratulated Sherrie Brown on her recent election as president of CUPE local 3570 and extended congratulations to all of the newly elected members of the CUPE executive.

**9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

No Report

**10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)**

None

**11. ACTION ITEMS****a. Amended Annual Budget Bylaw 2019/20****20-17R**

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District No. 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Amended Annual Budget Bylaw for the 2019/20 fiscal year at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

**20-18R**

*Moved:* Trustee Godfrey      *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$60,019,608 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

**20-19R**

*Moved:* Trustee Kurland      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District No. 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$60,019,608 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

**20-20R**

*Moved:* Trustee Austin      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$60,019,608 for the 2019/20 fiscal year.

CARRIED UNANIMOUSLY

## 12. INFORMATION ITEMS

### a. Education Update

Gillian Wilson, Associate Superintendent, commented on the following district initiatives and events:

- Acknowledgement of the MATA and CUPE professional development committees on the sessions offered on Monday, February 24<sup>th</sup>.
- She and Tandy Gunn, District Principal of Learning Services, are undertaking School Reviews. The process helps to identify what supports are required at each school site and to drive staffing.
- Pink Shirt Day is on February 26<sup>th</sup> – Lift Each Other Up is the Theme this year.
- Sheila Morrison, Principal at Errington Elementary, has taken over hosting the Free Throw competition which takes place this coming weekend. Kwalikum Secondary School is hosting the senior players.
- Biking is increasing in popularity in the community and the bike club currently has 70 individuals who will be cycling to the Tribune Bay Outdoor Education Centre. A large number of students and staff are also actively participating in the upcoming Hammerfest mountain biking event.
- A meeting was held on February 25<sup>th</sup> to review the recommendations provided in the Alternative Education Review Report and to plan next steps. That information will be presented at the April meeting of the Education Committee of the Whole. There will also be ongoing conversation across all schools in the district.
- A three-year calendar is being proposed for 2020-2023 and the draft has been circulated to staff and parents. A recommendation for approval will come to the Board at its March regular board meeting.

### i. Update re: Stewardship and Climate Change Learning

Vivian Collyer, Director of Instruction, referred to her memo in the agenda package which shared how the redesigned curriculum and deeper learning processes are deeply connected to possibilities for stewardship and learning about climate change and climate action.

### b. Superintendent's Update

Superintendent Elder commented on the following:

- Acknowledgement to the Board on the continued effectiveness of the committee structure.
- Acknowledgement of the work of the District Student Leadership Group which is meeting every couple of months. Approximately 20 students and staff meet and evidence of that work was heard at the most recent meeting which focussed around the ethical dilemma of global leadership vs carbon footprint. Students also answered the questions of what is working well, what requires attention and what are emerging priorities in the district.
- Acknowledgement of the work of the Associate Superintendent and the Principal of PASS/Woodwinds during the alternative education review process with support of a team from other districts. That work is supported through the dialogue which has occurred since the review with PASS/Woodwinds staff and other district staff to consider the future of alternative education as individualized, personalized and customized learning for students.

- The Superintendent has made a presentation to the Qualicum Beach Evening Rotary Club as well as the Chamber of Commerce to provide the community, through those organizations, with information as to what the district's purpose is and the service it provides to the children, families and larger community with a focus on the board's strategic priorities.
- Acknowledgement of all district staff who are busy working in this school year while planning for the next school year. What is often overlooked is the significance of the pressure that comes with doing the best job everyday for our learners and each other while planning for next year.

### 13. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Godfrey provided a summary of the items discussed at the meeting as outlined in the report provided in the agenda package. There were no recommendations coming forward from the February meeting and the next meeting will be held on April 21st at 3:30 p.m. (location to be determined). She noted that she and Ms. Wilson have had a preliminary discussion regarding topics and presentations for the next school year. Trustees were invited to suggest topics of interest to them as well.

### 14. POLICY COMMITTEE OF THE WHOLE REPORT

Trustee Young noted that current administrative procedures will not require 3 readings when they are revised; however, they are being provided with revised policies for context. New administrative procedures will still be given 3 readings for approval.

#### a. Board Policy 502: Field Experiences (Trips)

*(Previously numbered 5020)*

##### 20-21R

*Moved:* Trustee Young

*Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 502: *Field Experiences (Trips)* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

#### b. Board Policy 617: Selection and Assignment of Exempt Staff

*(Previously Administrative Procedures Only)*

##### 20-22R

*Moved:* Trustee Young

*Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 617: *Selection and Assignment of Exempt Staff* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

#### c. Board Policy 301: Living Wage

*(Previously numbered 3001)*

##### 20-23R

*Moved:* Trustee Young

*Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 301: *Living Wage* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

d. **Board Policy 503: Animals in Schools and Workplaces**

*(Previously Administrative Procedures only)*

**20-24R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 503: *Animals in Schools and Workplaces* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

e. **Board Policy 303: Framework for Enhancing Student Learning**

*(Previously numbered 3003)*

**20-25R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 303: *Framework for Enhancing Student Learning* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

f. **Bylaw 1: Board of Education** *(Previously titled Trustee Elections)*

**20-26R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 1: *Board of Education* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

g. **Bylaw 2: Board Structure**

**20-27R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 2: *Board Structure* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

h. **Bylaw 7: Bylaw and Policy Development and Review**

**20-28R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Bylaw 7: *Bylaw and Policy Development and Review* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

i. **Board Policy 7012: Students' Right to Engage in Peaceful Protests**

**20-29R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading of Board Policy 7012: *Students' Right to Engage in Peaceful Protests* at its Regular Board Meeting of February 25, 2020.

CARRIED UNANIMOUSLY

## 15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

Trustee Young provided a summary of the items discussed as outlined in the report provided in the agenda package. Of note was the proposal to replace diesel buses with electric buses in the district's fleet. There would be a 5-year return on the investment of \$70,000. Depending on the final cost, the board would be considering either one or two for purchase in 2020-2021.

## 16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

### a. Island Health Open Board Meeting

Trustee Young referred to her report as provided in the agenda package, noting that the question period focussed on whether or not the Oceanside region provided enough primary care. The topic will require further in depth discussion.

## 17. TRUSTEE ITEMS

### a. Referral of Category 4 and 5 Field Experience Requests to Education Committee of the Whole

Trustee Kurland referred to his rationale provided on the agenda and proposing that Category 4 and 5 Field Experiences (out of province and country) be presented to the Education Committee of the Whole for consideration prior to being recommended for approval to the Board.

Trustees discussed the proposal with consideration to the required timing of the Category 4 and 5 requests for approval in principal and then final approval since the requests and whether or not the board needed to vet the trips as they are vetted first by the school administrator(s) and then a member of the district leadership team.

Trustees also discussed clarifying the process in policy as it is currently being revised. Trustee Kurland stated that his proposal is drawing upon existing policy and was not related to climate action. What has changed is the creation of the education committee of the whole where participants can consider the curricular impact of the trip(s), obtain further clarifications and hearing from students as to how the experience will benefit them, etc.

#### **20-30R**

*Moved:* Trustee Kurland *Seconded:* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) refer requests for Category 4 and 5 Field Experiences (Trips) to the Education Committee of the Whole prior to being presented to the Board for approval in principle.

CARRIED UNANIMOUSLY

### b. Trustee Highlights

Trustee Godfrey noted that the Jazz Extravaganza fundraiser for the music program was held at Kwalikum Secondary School on Friday, February 21st. She found it all the performances to be of a high caliber and netted \$6000.

Trustee Austin added that the Ballenas Theatre production is performing Chicago.



**c. Provincial Council Report**

Chair Flynn noted that the Provincial Council met on February 21/22. The only emergent motion came from the Cowichan Valley School District regarding funding of career and dual credits courses, as, if the Minister funds those by headcounts it would have substantial financial ramifications for districts. The motion was unanimously passed as follows:

*“that BCSTA request the Minister of Education ensure that if the new funding model moves to headcount funding vs. full-time equivalent funding, that career and dual credit courses be funded in addition to the headcount.”*

The Secretary Treasurer from Maple-Ridge/Pitt Meadows gave a presentation on the provincial budget released last week. It was highly recommended that trustees read the Ministry of Education 2019/20-2021-/22 Service Plan which contains references to what the budget will accomplish.

**18. NEW OR UNFINISHED BUSINESS**

None

**19. BOARD CORRESPONDENCE AND MEDIA**

- a. Letter to Ministers of Education and Finance re Funding
- b. Response from Ministry of Education re: FSA for French Immersion Students

**20. PUBLIC QUESTION PERIOD**

No questions were posed to the Board/Senior Staff at this meeting.

**21. ADJOURNMENT**

Trustee Godfrey moved to adjourn the meeting at 7:15 p.m.

*Original signed copy on file*

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CHAIRPERSON

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SECRETARY TREASURER